

PathWest Board Communiqué

This communiqué highlights key discussions and considerations from the October 2021 Board meeting.

Member attendance:

Prof. Christobel Saunders (Chair)	Ms. Angie Paskevicius
Dr. Sue van Leeuwen	Prof. Gelareh Farshid – <i>via VC</i>
Mr. Kevin Taylor	Dr. Kim Hames
Ms. Michele Dolin	Ms. Samantha Elder
Mr. Robert McPhee – <i>via VC</i>	

In attendance

Prof. Tarun Weeramanthri – <i>Observer via VC</i>	Mr. Adrian Bautista (A/Chief Executive)
Ms. Nicola Chisholm	

Apologies

Dr. Sue van Leeuwen	Mr. Joe Boyle
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October 2021 Board Meeting

The October Board meeting was held at the QEII Medical Campus in the Harry Perkins Building on Thursday, 7 October 2021.

Key matters for decision

- PathWest Board Governance Manual.
Following the first 12 months of the Board's operation, a number of its key governance documents have undergone a review, including its governance manual. The manual provides our Board members with key information regarding their roles, responsibilities and expectations. The Board approved the updated document.
- Risk and Audit Committee Terms of Reference (ToR).
An updated ToR was considered by the Risk and Audit Committee at its meeting on 22 September 2021 and recommended to the Board for approval. All proposed amendments were approved with the ToR ratified at the meeting on 7 October 2021.
- Safety and Quality Committee Terms of Reference (ToR).
The Safety and Quality Committee endorsed its minutes out of session with no proposed changes to the ToR. The Board approved the renewal of the Committee's ToR.

Key matters for discussion:

Vaccination update

An update was provided on the current status for all tiers of staff in relation to mandatory vaccinations, with the Board pleased to see nearly 98% of our tier one staff have received the first dose of the COVID-19 vaccination; although our work is not yet completed.

The Board would like to take this opportunity to encourage all staff to get their COVID-19 vaccination and ensure they provide their vaccination evidence, as we have only received evidence from half of those who have been vaccinated. If you are unsure about how to access your vaccination certificate, please refer to the [Fact sheet](#).

If you have any queries, please email PathWest.Vaccinations@health.wa.gov.au

Risk Appetite Statement (RAS)

PathWest is required to comply with the Department of Health Mandatory Policy MP0006/16 Risk Management (the policy) which sets out requirements for Health Service Providers (HSPs) to establish and implement a RAS.

Risk Appetite Statements are produced for key levels within an enterprise; commencing at the Board and cascading down through the enterprise. RAS should set the tone for PathWest's risk management and internal audit functions, in terms of the roles and accountabilities of each and the interactions between them.

The paper was discussed in detail with the Board providing some feedback for inclusion. The document will be updated and included on the November Board meeting for approval in consultation with the risk workshop.

On behalf of the Board, I would like to acknowledge the work of Liam Murphy – Manager, Risk and Audit in collating this dynamic document.

Network security update

Following the OAG audit qualification in relation to network security and access, it was confirmed Health Support Services (HSS) will be taking the lead to conduct an assessment across all HSPs to identify work and possible solutions.

The Board has invited the HSS Board Chair and Chief Executive to attend our November meeting to develop a better understanding of cyber security across the Health Network and be provided with an overview of existing security practices and strategies, as well as any known weaknesses and any existing or future plans to address these.

PathWest Annual Report 2020/21

The Board was presented with the finalised Annual Report for 2020/21 and commended all staff who were involved.

Regular reports:

- Finance and Business Report – August
- Chief Executive Report

Committee updates:

Risk and Audit Committee – 22 September 2021

- The Risk Appetite Statement was tabled and discussed at length. The Committee endorsed the paper and recommend it to the Board for approval.
- A risk workshop is to be organised for the PathWest Board to examine the Strategic Risk Register to review the risks and provide Board members a clear understanding of the Risk Register.
- The progress against the Annual Internal Audit Plan was noted.
- The Risk and Audit Terms of Reference (ToR) were reviewed with a couple of minor updates relating to terminology. The Committee endorsed the ToR and recommended it for approval.
- The 2022 Risk and Audit Committee meeting calendar was confirmed.

Strategic Plan Launch

Following several months of planning and staff consultation, the PathWest Board and Executive were honoured to have launched our inaugural Strategic Plan 2021-25. Our Strategic Plan sets the goals and direction for our Health Service over the next four years, to provide the drive for our new purpose and vision:

Purpose | Improving the health, wellbeing and safety of our communities

Vision | That PathWest is a leader in our field, positively impacting society and environment through the pursuit of excellence and innovation.

With the Minister for Health, Director General and Deputy Director General in attendance, we heard from six of our valued staff who each spoke to a pillar of the Strategic Plan. Each representative provided personal insight into what our strategies mean on the ground and how we plan to deliver our Pillars.

I would like to acknowledge and thank our speakers for undertaking an important role in helping us launch our Strategic Plan:

Strategic Pillar

1. Place customers and communities at the heart of what we do
2. Deliver world class pathology and forensic services
3. Engage, develop and inspire our people
4. Excel in research, innovation and testing
5. Maintain robust governance and financial sustainability
6. Protect our environment

Speaker

- Claire Belfrage, Medical Scientist in Charge, Bentley
- Dr David Speers, Consultant Pathologist, Microbiology
- Dr Gavin Turbett, Head of Department Forensic Biology
- Dr Dimitar Azmanov, Head of Department Diagnostic Genomics
- Angie Paskevicius, Board member
- Kate Armstrong, Operations Manager QEII Network



PathWest Strategic Plan Launch
11 October 2021



Board Chair's closing statement

I would like to take this opportunity to say what an honour it has been to be inaugural Chair of PathWest as I now transition from chair to Board member. I look forward to continuing to work closely with the new Board Chair and Board, the hard-working secretariat and Executive and indeed the whole organisation and our stakeholders. I am proud that PathWest provides such excellence and dedication to improve health and justice outcomes for the community of WA.

On a final note I would like on all our behalf to farewell our wonderful CE Joe Boyle and wish him safe travels home to sunny Scotland.

Next Meeting

The next scheduled Board meeting will be held at Fiona Stanley Hospital on Thursday, 4 November 2021.

Professor Christobel Saunders
Chair, PathWest Board
 Xx October 2021



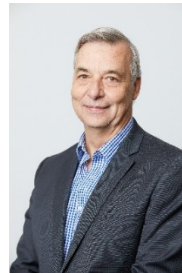
Christobel Saunders



Angie Paskevicius



Sue van Leeuwen



Kevin Taylor



Michele Dolin



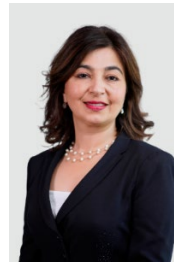
Rob McPhee



Samantha Elder



Kim Hames



Gelareh Farshid